

THIS TIMESHEET MUST BE RECEIVED BY 3PM TUESDAY



TIMESHEET FAX LINE: 0845 873 0240

Redwood Steel Services, a division of Redwood Professionals Ltd
 PAYROLL OFFICE : 12-13 Beaumont Gate, Shenley Hill, Radlett, Herts. WD7 7AR-
 Tel: 0845 389 2189 www.redwood-professionals.com
 Registered in Cardiff No: 02525196
 VAT Registration: 540 237 475



Temporary Worker
 Name _____

Job Title _____

Client _____

Location/Site/P.O Number _____

Week Ending
 Sunday _____

	DATE	START TIME	FINISH TIME	LUNCH START TIME	LUNCH FINISH TIME	TOTAL HOURS WORKED	NOTES
Example	01/06/2009	09:00	17:30	13:00	14:00	7.5	
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							

By signing this timesheet the Client hereby confirms that:

- a) The hours shown on this timesheet have been worked and are correct;
- b) They have received and accepted Redwood Professionals Ltd Terms of Business which can be viewed at www.redwood-professionals.com and, in particular, Clause 7 relating to the payment of Transfer Fees;
- c) This signed timesheet will form the basis of an invoice payable within 14 days of the date of the invoice unless otherwise agreed by a Director of Redwood Professionals Ltd in writing.

CLIENT SIGNATURE

PRINT NAME

JOB TITLE

DATE

.....

